

# Summary Job Description

## STAFF ASSOCIATE



### POSITION PURPOSE

As a Staff Associate, you commit to active participation in a fellowship learning community for two years where you will learn Young Life ministry skills, spiritual leadership and professionalism to effectively reach teenagers with the Gospel. The intent of your training is to qualify you for deployment as an Area Director to build Young Life in another Canadian or international community.

While being trained, you are responsible to recruit, train and lead a team of volunteer leaders, and build an effective new Young Life ministry in a junior or senior high school. You will be active in all levels of contact work; be present and available to all kids in the school, particularly those of your own gender; and invest in key groups of kids. You will build a thriving club, take kids to camp, and initiate and lead a Campaigner group with excellence.

You build relationships with teenagers, presenting the Gospel of Jesus Christ incarnationally, always trying to bridge the gap between teenagers and Jesus. Teenagers will hear the Gospel in terms they can understand from someone who cares for them personally.

### RESPONSIBILITIES

- Incarnational ministry (40%) – Proclaim the Gospel of Jesus Christ throughout the area via the development and implementation of ministry at multiple high schools; the selection, mentorship, training, and oversight of volunteers; and the cultivation of positive, healthy, and productive relationships between Young Life and the community.
- Volunteer Leaders (30%) – Recruit, screen, and place volunteer leaders to carry out incarnational ministry to teenagers. Lead weekly or bi-weekly team meetings. Supervise, support, evaluate, and encourage volunteer leaders in their leadership development, personal spiritual formation, and ministry with teenagers. Meet occasionally with leaders one-on-one to provide coaching and more leadership. Involve senior leaders in team leadership, assigning clear roles and responsibilities. Recruit, train, and deploy a team leader to replace you when you complete your two-year training program.
- Community Adults (5%) – Develop connections and build relationships with key adults in the area. Build relationships and communicate with parents to ensure their support of Young Life’s ministry. Cultivate strategic relationships with appropriate adult leaders and organizations in the community.
- Area Ministry Management (5%) – Raise personal support as outlined in the area budget and communicate ministry progress to personal donor partners.
- Personal and Professional Development (20%) – Pursue spiritual growth. Pursue opportunities to learn. Actively engage in the Young Life fellowship learning community.

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## QUALIFICATIONS – EDUCATION / EXPERIENCE / SKILLS

### Education and Experience

- High school diploma. Post-secondary degree preferred.

### Skills

- A natural initiator with an entrepreneurial drive.
- Engaging personality. Positive outlook.
- Excellent verbal communication and interpersonal skills.
- Able to communicate with teenagers. Willingness to enter their world.
- Flexible with a positive attitude toward serving, learning, and training.

### Other Requirements

- Legally entitled to work in Canada
- Valid Class 5 drivers' license required (or the provincial equivalent to this BC standard). Class 4 preferred. Current Driver's Abstract required.
- Clean criminal record check required as a condition of employment.